

## <u>Chadsmead Primary Academy</u> <u>Identification of Pupil Needs</u> Update – September 2023



1.Class teacher identifies pupil's needs from observation, parental discussion, pupil file, gap analysis, checklists from SEND blue file

2.Class teacher completes Initial Concern Proforma and arranges a meeting with the SENCO to share findings and evidence

3.Next steps are established in the meeting using the **Staffordshire Graduated Response** and a **time scale** and **next meeting scheduled.** 

